

# St. Thomas' PTA Meeting Minutes

Monday 3<sup>rd</sup> May at 8pm held at The Elizabethan, Heaton Moor



| Agenda Item                     | Minutes  | Actions  |
|---------------------------------|--|--|
| 1. Fundraising Update           | Mother's Day – £150.00 profit, but there are 200 items unsold<br>Bubbles & Bingo - £1,476  | None.  |
| 2. Eco Group Update             | Bec Til to confirm costs how much school have and how much needed by the PTA<br>Awning – Bec Til<br>Picture of Outdoor Classroom – update go fund me to be more structured<br>Possible wedding list way of donating<br>When do they want to start the build?<br>Reflection Area – Bespoke planters & benches<br>Grants - Hays Travel £5,000 for outdoor classroom £17k quote from school<br>Spa £10k | Emma to set up go fund me and Sarah M draft communication. |
| 3. Corporate Fundraising Update | Joanne has identified a number of grants available to apply for in order to further support the fundraising for the reflection   | Joanne progressing grant applications.                     |

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|                           | <p>area and outdoor classroom. PTA members asked Joanne to let them know if any support needed in drafting the grant applications.</p>  |   |
| 4. 2022/3 Events Calendar | <p><u>The Light Orchestra</u><br/>Booked for 20<sup>th</sup> May / Disney themed show / ticket prices to be confirmed / Try Booking to sell tickets.</p> <p><u>Father's Day – 19<sup>th</sup> March</u><br/>Becky J to order the gifts, dates for gift shop confirmed as 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> June at both sites.</p> <p><u>Summer Fair</u><br/>Friday 30<sup>th</sup> June is the proposed date for the Summer Fair.</p> <p><u>100 Club</u><br/>The old 100 club account has now been closed, the club rules are being checked on how to formally close. Vic is liaising with Mr Campen.</p> <p><u>Clothes Bin</u><br/>It is agreed not to progress at this stage due to logistics and priority on encouraging uniform recycling at both sites. Bec T is coordinating storage of second-hand uniform at both infants and juniors, and school families encouraged to swap / donate old uniform via the facebook page. Lost property is sorted each half term at both sites, photos of any unlabelled lost property to be posted on the facebook group. Volunteers asked to contact Bec T to help each half-term.</p> | <p>Bec T organising with the year 1 class leading.</p> <p>Becky J to order gifts and coordinate rota for gift shops.</p> <p>All classes are invited to put forward details of any stalls that they would like to run at the fair.</p> <p>Vic liaising with Mr Campen.</p> |
| 5. AOB                    | <p><u>Infant Sports Shed</u><br/>Men in Sheds have replied and unfortunately don't have capacity to take on the project at the moment. Becky J has a</p>  | <p>Becky J to arrange site visit for builder contact.</p>   |

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|                       | builder contact who may be able to undertake the shed repairs and reflection area works. |  |
| 6. Next Meeting Dates | Wednesday 3 <sup>rd</sup> May  |  |