



Minutes

1 November 2023, 7.00PM

Junior Site Community Room

Agenda item	Notes
<p>Apologies for absence:</p> <p>Attendees:</p>	<p>Mr Silk & Ms Loynes</p> <p>Becky Judd (treasurer), Vic Cosgrove, Bec Till, Kate, Sarah Dixon, Emma Fowler, Hayley Mayer (secretary), Sarah Morley (comms), Joanne Hayes (corporate funding), Mr Campen</p>
<p>Minutes of the last AGM</p>	<p>No amendments required.</p>
<p>Chair's report</p>	<p>There was no report as the chair's role is currently vacant.</p>
<p>Corporate funding report</p>	<p>Joanne Hayes presented her report on her Corporate Funding efforts which have included planters and plants for the infant playground, £1,000 from Arnold Clark to pay towards a new sound system for the choir, and a total of £4,496.62 from the Coop community fund which is to pay towards the outdoor reflection area at infants.</p> <p>We have also received raffle prizes from local businesses for the Christmas and Summer Fair.</p>
<p>Treasurer's report</p>	<p>Becky presented the accounts to show we have £25,267 in the bank or as petty cash. We have a surplus of £6,239 this year, due to funds being reserved for the reflection area. The most profitable events of the year were Summer Fair, Bubbles & Bingo and the smartie challenge. Biggest expenditure for the year was £2,843 for the Infants planter. The aim this year is to complete the infant reflection area and start to fundraise for the outdoor classroom at juniors.</p>
<p>Audit of accounts</p>	<p>The accounts have been audited and signed off</p>
<p>Election of officers</p>	<p>Only 1 volunteer and no objections for each role so the following appointments have been made.</p> <p>Formal roles: Chair – (vacant) it was agreed other committee members would take it in turns to chair meetings. Secretary – Hayley Mayer Treasurer – Becky Judson</p>

	<p>Other roles: Corporate Funding Officer – Joanne Hayes Communications Officer – Sarah Morley School Liaison – Bec Till</p>
Plans for the Winter term	<p>Christmas Fair – date to be agreed and meeting organised to plan.</p> <p>Vic suggested setting up a PTA 100 club, however Mr C would like us to wait until the old scheme has been fully closed down.</p> <p>Christmas Colouring Competition – Bec T to organise printing.</p> <p>5p Challenge to be discussed after Christmas.</p> <p>Bubbles & Bingo – date in Feb to be agreed.</p> <p>Quiz Night – see if we can get a class to take this on.</p>
Date of next meeting	TBC
AOB	<p>Becky J to contact Ms Loynes to top up the hardship fund.</p> <p>626 sustainable Father Christmas gifts need to be purchased.</p>