

# St. Thomas' PTA Meeting Minutes

Wednesday 27<sup>th</sup> April 2021 at 8pm

Attendees: Rhian Greaves (Chair), Rebecca Judson (Treasurer), Sarah Morley (Secretary), Joanne Hayes (Corporate Funding Officer), Sarah Dixon, Catherine Meardon



Agenda Item	Minutes	Actions
1. Open actions from last meeting	<ul style="list-style-type: none"> <li>• New PTA Bank Account in progress with Natwest</li> <li>• Posters created and sent out re Pre-Christmas fundraising</li> <li>• Smarties winners poster – not been able to progress as not received photos of winners</li> <li>• Corporate funding poster created and to be sent out, comms will need to be timed carefully around other planned events</li> <li>• Corporate funding guide updated</li> </ul>	n/a
2. Wish List	<ul style="list-style-type: none"> <li>• Change of priorities now provided by school</li> <li>• Main focus is now music and greenery for school playgrounds</li> </ul>	<ul style="list-style-type: none"> <li>• PTA to help school fund items or source corporate funding opportunities</li> </ul>
3. Corporate Funding update	<p>Joanne provided an update on recent successes:</p> <ul style="list-style-type: none"> <li>• Siobhan Dowd Trust – £300 for books for school library. Some of the children and teachers to choose books.</li> <li>• Morrisons Seeds of Hope – packets of sunflowers donated to school</li> <li>• Asda Green Token Scheme – application submitted, carried over if not successful this quarter</li> <li>• Arnold Clark – Giving away £1000 t charities which could help towards laptops and ipads</li> </ul>	<ul style="list-style-type: none"> <li>• Rhian to speak to school and request if they can choose new library books that reflect diversity of the school</li> <li>• Bec and Catherine to create a Corporate Funding poster to highlight all recent donations and successes</li> </ul>

	<ul style="list-style-type: none"> <li>• B&amp;Q – community re-use scheme – donation of £600 worth of paint</li> <li>• Coop Local Cause - £500 raised. Letters / leaflets to be distributed in school bags to try to increase number of supporters and increase funding as this ends 23<sup>rd</sup> Oct 2021.</li> <li>• Amazon Smile – 123 supporters, next payment due in May</li> <li>• Easyfundraising - £104.87 raised since last meeting</li> </ul>	
4. Summer Term Fundraising	<p>Suggested timetable of events:</p> <ul style="list-style-type: none"> <li>• 7 May: break the rules day - classes to make suggestions, agree 4/5 rules with school that could be broken for 50p each. Anita to see if her employer will match fund this event.</li> <li>• 28 May: sports kit non uniform day and sponsored run</li> <li>• W/c 14 June: father's day gifts (if the school is comfortable for these to be sold in school by volunteers)</li> <li>• 18 June: luxury raffle tickets to go out this week</li> <li>• 9 July: luxury raffle draw (planning on a pizza oven as our star prize so this will then be available to the winners for the weekend of the Euro football tournament).</li> </ul>	<ul style="list-style-type: none"> <li>• Anita to see if her employer will match fund Break the Rules Day event</li> <li>• Becky Judson to try to source Father's Day gifts</li> <li>• Laura Nadel to see if her builder will sponsor the star prize (pizza oven)</li> <li>• Reach out via PTA Ambassadors group for raffle prizes, ask for volunteers for Sponsored Run, Father's Day gifts etc</li> </ul>
5. Year 6 Hoodies	<ul style="list-style-type: none"> <li>• Hayley Mayer has this in hand</li> </ul>	
6. Terracycle	<ul style="list-style-type: none"> <li>• Sarah Morley has contacted Adele Burn and the person who has volunteered to take ownership to arrange a handover.</li> <li>• Since the last PTA meeting the person can no longer volunteer and has now pulled out</li> </ul>	<ul style="list-style-type: none"> <li>• Sarah Dixon has offered to find another local Terracycle crisp packet recycling point and take the bags from school to this site</li> </ul>

	<ul style="list-style-type: none"> <li>The PTA have tried numerous times to find an owner and as no-one is willing to take ownership it was agreed that the scheme should not continue</li> </ul>	
<p>7. AOB</p>	<p>New parents online meeting</p> <ul style="list-style-type: none"> <li>Mrs Hadfield has requested a PTA welcome pack / video by end of next week</li> </ul> <p>End of year</p> <ul style="list-style-type: none"> <li>Party or trail in Heaton Moor park?</li> <li>Help raise PTA visibility with parents</li> </ul> <p>Clothing Collection</p> <ul style="list-style-type: none"> <li>This would be welcomed by the school community (particularly given charity shops are closed) and would also be a good fundraiser. Rhian to check with school.</li> </ul> <p>Love Heaton Chapel Litter Pick</p> <ul style="list-style-type: none"> <li>Monthly litter pick in local community and anyone free to volunteer. Need to confirm with school if we can help promote this and ask for volunteers</li> </ul> <p>Parking:</p> <ul style="list-style-type: none"> <li>Sarah Dixon has emailed Sarah at Walk Ride Heaton's</li> <li>Discussed encouraging children / families to cycle or walk to school and give out stickers</li> <li>Agreed we need the school to publicise any initiatives to help address parking issues / encourage cycling / walking to school / walking bus etc rather than this coming from PTA</li> <li>Barriers needed on A6 and traffic calming measures</li> </ul>	<ul style="list-style-type: none"> <li>Rhian to provide PTA welcome pack / video for new parents</li> <li>Rhian to discuss possibility of a more permanent Clothing Collection point with the school to see how can be achieved within Covid safe guidelines</li> <li>Rhian to confirm with school if PTA can help promote Love Heaton Chapel Litter Pick and encourage families to get involved</li> <li>Rhian to discuss parking with school and get back in touch with David Sedgwick</li> <li>Catherine Meardon to contact school about idea to have barriers on A6</li> <li>All to think of parking ideas and do some investigation work prior to next meeting e.g., walking bus etc</li> </ul>

8. Next meeting date	Tuesday 25 <sup>th</sup> May @ 8pm	<ul style="list-style-type: none"><li>• Sarah to set up Zoom details, Social Media notifications and inform school to add date to website / inform parents etc</li></ul>
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