

St. Thomas' PTA Meeting Minutes

Wednesday 10th March 2021 at 8pm

Attendees: Rhian Greaves (Chair), Rebecca Judson (Treasurer), Sarah Morley (Secretary), Joanne Hayes (Corporate Funding Officer), Amanda Latimer, Sarah Dixon, Bec Till, Claire Hyde



| Agenda Item | Minutes | Actions |
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| <p>1. Open actions from last meeting</p> | <ul style="list-style-type: none"> • New PTA Bank Account to be set up, we want to move away from CAF Bank due to costs for cheques and limitations with setting up card payment options for future use by PTA • Coop and Easyfundraising payments to go into account this month then Becky will look to sort out a new bank account and move away from CAF Bank | <ul style="list-style-type: none"> • Becky Judson to arrange to set up a new PTA bank account |
| <p>2. Money Raised prior to Christmas 2020</p> | <ul style="list-style-type: none"> • Smarties Challenge, Christmas Cards, Christmas Bauble Colouring Competition, Christmas Colours Day, Heaton Moor Park Festive Trail • Agreed a poster should be created to promote all the fundraising efforts, how much these events raised prior to Christmas and to say a thank you for everyone's support. • Smarties Challenge Winners poster to be created separately and include photos of prizes / children enjoying their treats | <ul style="list-style-type: none"> • Becky to confirm amounts raised for each event • Bec Till to work with Catherine Meardon to create a colourful poster to inform parents and school of how much these events raised prior to Christmas • Rhian to ask school for photos of Smarties Challenge prizes to include in posters • Bec / Catherine to create poster / comms about Smarties Winners (prizes, pictures etc of winning class from Infants and Juniors) • Poster / comms to be sent to school and sent out on PTA social media accounts |

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| <p>3. Corporate Funding update</p> | <p>Recent successes</p> <p>Joanne provided an update:</p> <ul style="list-style-type: none"> • £250 Grant from Speaking volumes for Christian Books • 50 data SIM cards from Vodafone • Asda Reddish - £1000 Grant, donation of drinks and snacks for Infants, Donation of ingredients to bake bread in school • Stockport local fund of up to £1000 grant – online reading library for home-schooling was unsuccessful • Siobhan Dowd Trust – Books – Pending update on whether this has been successful • Juniors – science or sports equipment competition • Joanne to update the funding guide and PTA Committee can review this when we have the Wish List from school • Amazon Smile – 118 supporters, £107 raised Q4 2020 • Easyfundraising - TBC End of March <p>Co-op Local Cause</p> <ul style="list-style-type: none"> • Numerous efforts have been made to raise awareness that our school is a coop local cause, need to promote as much as possible as there is a deadline (we have 9 months left) • A4 Posters have been displayed in post office, golf club, requested at Manchester Road Park • Details have been shared on Facebook – PTA closed group, PTA members accounts, Manchester Road Park FB group, Love Heaton Chapel, Heaton’s Post page, Moor Mums, 4 Heaton’s • St Thomas school website – now showing on homepage to raise awareness • Is there a Heaton Norris, Reddish or Levenshulme Facebook group we could use to further promote the Coop cause? • Ask School if PTA can promote the Coop Cause via a letter and leaflet in school bags | <ul style="list-style-type: none"> • Bec / Catherine to produce a poster promoting all the recent corporate funding successes. Joanne can help supply details. • Joanne to update the funding guide with details of causes, amounts raised to date, new opportunities etc. PTA Committee can review this when we have the Wish List from school • Rhian to ask School if PTA can promote the Coop Cause via a letter and leaflet in school bags • Rhian and Joanne to meet Ms Loynes after Easter (when she is in post as the new Head Teacher) to discuss Wish List, Coop Local Cause, other Corporate Funding opportunities etc |
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| | <ul style="list-style-type: none"> • Maybe do a Coop Big Countdown to end of fund | |
| 4. School 'Wish list' | <ul style="list-style-type: none"> • Rhian has asked the school for an up-to-date Wish List (this has been chased up with Mr Campen) • PTA can then fundraise to raise money for specific items <p>(Please note that since the PTA Meeting was held the school have provided the PTA with the wish list)</p> | <ul style="list-style-type: none"> • Rhian and Joanne to meet Ms Loynes after Easter (when she is in post as the new Head Teacher) to discuss Wish List, Coop Local Cause, other Corporate Funding opportunities etc |
| 5. Mrs Morris Retirement | <ul style="list-style-type: none"> • Discussed if PTA should buy a gift to commemorate Mrs Morris's retirement • It was agreed that the PTA will not use funds in the bank account or ask parents to contribute. The school have already asked for parent contributions so therefore the PTA will not raise funds for this | <ul style="list-style-type: none"> • No actions |
| 6. Summer Term Fundraising | <ul style="list-style-type: none"> • The group discussed some ideas that have been raised at previous PTA meetings e.g., Break the rules day, Basket Bash, Football Cards, Virtual disco, Summer Raffle • Summer Raffle – run this in place of summer fair (far is unlikely to happen again due to Covid restrictions). However, we need to consider cost of tickets and the ask on families to sell the tickets • Summer of Sport theme suggested for last years summer fair - School have previously agreed to PTA arranging a sponsored run • Non-uniform day – wear Sports Kit / sports themed clothes | <ul style="list-style-type: none"> • Rhian to discuss 'Virtual summer fair' events with school and seek approval |

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| | <ul style="list-style-type: none"> • Break the Rules Day - children pay to break pre-agreed school rules e.g., Call teacher by first name, wear trainers, juice in water bottle etc. • All the above ideas could be run as a virtual summer fair over a few weeks. PTA to advertise the schedule upfront so the school and parents are aware of what events are planned and when. They will have prior notice of everything that is planned and can then choose which events they want to support. • Father's Day Gifts – hopefully the PTA will be able to sell gifts, however this will be dependent on restrictions and working out a way to sell on-site safely • Scavenger and Basket Bash – PTA to consider these events for Autumn term | |
| 7. Year 6 Hoodies | <ul style="list-style-type: none"> • Hayley Mayer has already started to organise these and has contacted the supplier | <ul style="list-style-type: none"> • Sarah to add to agenda for next meeting to keep track of progress |
| 8. Terracycle | <ul style="list-style-type: none"> • Need to transfer ownership of Terracycle account etc Adele Burn to the lady who volunteered to take this on. | <ul style="list-style-type: none"> • Rhian to provide Sarah Morley with persons contact details, so that these can be passed on to Adele Burn |
| 9. AOB | <ul style="list-style-type: none"> • Clothing Collection – this would be welcomed by the school community (particularly given charity shops are closed) and would also be a good fundraiser • Parking at Infant and Junior sites is still an issue from a safety and environmental perspective. | <ul style="list-style-type: none"> • Rhian to discuss Clothing Collection with the school to see how can be achieved within Covid safe guidelines • Rhian to discuss parking with school and get back in touch with David Sedgwick |

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| | <ul style="list-style-type: none"> • Idea of shutting the streets to traffic around school to increase traffic awareness. Encourage people to walk more, park further away from school. • Investigation work to be completed to think of some ideas to help. • Discussed Joint PTA / School / Council approach? Could also tie into sports themed events / being more active and healthier. Walking bus idea discussed – parent volunteers could walk to school and pick up children on route to create a walking bus | <ul style="list-style-type: none"> • Sarah Dixon to get back in touch with Sarah at Walk Ride Heaton's • All to think of parking ideas and do some investigation work prior to next meeting e.g., walking bus etc |
| 10. Next meeting date | Tuesday 27 th April @ 8pm | <ul style="list-style-type: none"> • Sarah to set up Zoom details, Social Media notifications and inform school to add date to website / inform parents etc |