

St. Thomas' PTA Meeting Minutes

Wednesday 9th December at 8pm

Attendees: Rhian Greaves (Chair), Rebecca Judson (Treasurer), Sarah Morley (Secretary), Joanne Hayes (Corporate Funding Officer), Catherine Meardon, Amanda Latimer, Emma Fowler, Bec Till, Claire Hyde



Agenda Item	Minutes	Actions
1. Minutes & Actions from last meeting	Actions from November's meeting have been tracked against each agenda item	n/a
2. PTA Communications Role	<p>This post is still vacant, to date no-one has been in contact with Rhian or Sarah to enquire about the PTA Communications Role.</p> <p>Suggested sending out an email to all parents and carers in the new year as our social media posts have a limited audience</p> <p>Catherine Meardon has offered to help up to Christmas</p>	<ul style="list-style-type: none"> Rhian to send out email in the new year asking for volunteer
3. Update on current projects / events	<p>Smarties Challenge</p> <ul style="list-style-type: none"> Huge thank you to Becky Judson and Bec Till for organising this fundraising. This raised an amazing £3,298.85 and will contribute to much needed improvements to the outdoor provision at Infants and Juniors. Rhian advised that Mrs Morris and Mr Campen are so pleased with how much this has raised. Bank transfers helped to boost the donations. 	<p>Smarties</p> <ul style="list-style-type: none"> Becky J to chase up what prizes the winning classes have chosen <p>Christmas Cards</p> <ul style="list-style-type: none"> Hayley to look at other providers to compare with current offer

	<ul style="list-style-type: none"> • Class winners are still to choose a prize – Becky J to chase up with school. <p>Christmas Cards</p> <ul style="list-style-type: none"> • Huge thanks to Hayley and Polly for organising. Profit to be confirmed in due course once Becky has paid invoices • Hayley to look at other providers for next year, happy with current provider but no flexibility on deadline to receive late orders <p>Christmas Jumper / Colours Day</p> <ul style="list-style-type: none"> • Rhian confirmed date of Friday 18th December with school, optional £1 donation to PTA <p>Christmas Colouring Competition</p> <ul style="list-style-type: none"> • Sarah Dixon has kindly arranged the Christmas Colouring Competition with school. Selection boxes have been purchased as a prize for each class winner. Mr Campen to judge infants, Ms Loynes to judge Juniors. <p>Pantomime</p> <ul style="list-style-type: none"> • School will show Pantomime at Infants on Thursday 11th December. School decided Juniors will watch a film, not the pantomime. Rhian and Sarah have arranged drinks / snacks / treats for 610 pupils. Voluntary contribution of £1 will be requested to help cover some of the cost. <p>Visit from Father Christmas / Gift for each child</p> <ul style="list-style-type: none"> • Emma Fowler volunteered to arrange gifts at last months meeting. Emma had to wait for the go- 	<p>Pantomime</p> <ul style="list-style-type: none"> • Rhian to seek feedback from school on virtual pantomime <p>Break the Rules Day</p> <ul style="list-style-type: none"> • Mr Campen and Rhian to discuss with school for approval. <p>Football Cards</p> <ul style="list-style-type: none"> • Becky to confirm how much this raised last academic year <p>Terracycle</p> <ul style="list-style-type: none"> • Bec Till to ask school to collect crisp packets from pantomime and film performance
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	<p>ahead from the school, as decision was needed whether this would be allowed this year due to covid 19. She has chased up and today been told the school would like presents for 610 wrapped and delivered to school on Monday.</p> <ul style="list-style-type: none">• Emma has managed to arrange large smarties tubes for each child. It was agreed these do not need to be wrapped given time constraints and also not good for environment.• Santa will visit Infants next Wednesday and will be socially distanced in the gazebo.• Big thank you to Emma for arranging the gifts again this year. <p>Heaton Moor Park Festive Trail</p> <ul style="list-style-type: none">• Katie Thorp has kindly arranged this for Sat 19th & Sun 20th December with the Friends of Heaton Moor Park. £2 entry fee and you can win a £50 prize for Savoy cinema.• This will help Year 5 pupils toward their Young Leader Award by helping in the community, which has been difficult for them to attain so far due to Covid.• Details to be sent out via school and promoted on social media pages. <p>Break the Rules Day</p> <ul style="list-style-type: none">• Carried forward to January. Mr Campen and Rhian to discuss with school for approval. <p>Football Cards</p> <ul style="list-style-type: none">• Carried forward to January. Becky to confirm how much this raised last academic year.	
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	<p>Terracycle</p> <ul style="list-style-type: none"> • Volunteer has been found via Class Ambassadors. • Bec Till to ask school to collect crisp packets from pantomime / movie for Terracycle. 	
4. Corporate Funding update	<p>Co-op Local Cause – Raise awareness</p> <ul style="list-style-type: none"> • Photo now live on Coop website • Discussed ideas to boost profile and get more people to sign up. • Catherine to put together another poster with step by step process of how to get a card and signup to our cause. • Posters to be put up on railings and noticeboards at school • Suggestion for posters to be put up around the community in local parks, church, businesses, library etc. • Could also explore option of flyers in school bags <p>Asda Grant success</p> <ul style="list-style-type: none"> • Awarded £1000 from Asda – this is our biggest success to date and will contribute towards provision of new stationary, PPE, Breakfast club items. Becky Judson to arrange cheque with Ms Loynes and Mr Campen. 	<p>Coop Local Cause</p> <ul style="list-style-type: none"> • ALL – asked to participate in promoting favourite Coop products on PTA facebook page • Catherine to put together poster for Coop Local Cause with step by step process of how to get a card and sign up to our cause. <p>ASDA</p> <ul style="list-style-type: none"> • Becky to arrange cheque for £1000 with Mr Campen / Ms Loynes
5. Plans for January	<p>Communication to be sent out in new year to highlight all events and money raised in lead up to Christmas and what the funds have been used for</p>	<ul style="list-style-type: none"> • Sarah M to add to agenda for January meeting: Mrs Morris leaving, School wish list, Football Cards, Basket Bash, Break the Rules Day, Virtual disco, Lost Property, Parking issues

6. AOB	<p>Amanda organising a donation point this Friday to collect food for Reddish food bank.</p> <p>Becky to look at options to move away from CAF Bank in new year.</p>	<ul style="list-style-type: none"> • Becky J look at options for other banks for PTA bank account
7. Next meeting date	Next meeting Tuesday 19 th January 2021 @ 8pm	<ul style="list-style-type: none"> • Sarah Morley to advise school, prepare agenda, set up zoom details and set up reminders on Facebook /Instagram