



Minutes

ANNUAL GENERAL MEETING: 6 OCTOBER 2020, 7.30PM

HELD VIA ZOOM

Agenda item	Notes
Apologies for absence: Attendees:	Josie Bain and Jen Cleary Rhian Greaves, Laura Nadel, Becky Judson, Sarah Morley, Angie Pollard, Paul Campden, Joanne Hayes, Amanda Latimer, Claire Hyde, Gemma Lyons, Bec Till, Laura Jole, Paul Bailey, Nathan Dennison, Catherine Meardon, Becki Morris
Minutes of the last AGM	No amendments required.
Adoption of the constitution	<p>Rhian Greaves explained that the PTA Constitution was adopted previously, but the copy on record was only a specimen template with no specific details entered. Rhian has adapted the constitution to fill in the blanks and remove irrelevant sections. We need to update our constitution with the Charities Commission and this is also important for Corporate Funding applications. The proposed document is very similar to one adopted at a previous constitution.</p> <p>There were no objections to the constitution proposed by Rhian, so Rhian & Becky Judson will sign the document and register it with the Charities Commission.</p>
Chair's report	<p>Rhian gave a summary of her report for 2019-20 which will be added to the minutes.</p> <p>She explained that her & co-Chair Laura Nadel's 1st aim was to create a more formal footing and set the PTA up to go forward now the school has increased so much in size.</p> <p>Their 2nd aim was to get more people involved in the PTA, rather than just the same small group, and the Bubbles & Bingo team are a great example of what can be achieved.</p> <p>The 3rd aim was to utilise alternative funding options and a very big thank you to Joanne Hayes, our Corporate Funding Officer, who has done an outstanding job on this front, especially in these difficult times.</p> <p>Although it was great to welcome back a new style Christmas Fair, which was a great success, we lost our 2 major fundraisers this year, the Summer Fair & Luxury Raffle, due to the Covid19 pandemic.</p>

	<p>We have tried to contribute to the school experience in other ways, through things like costume swaps. Thanks to Sarah Morley for her efforts as our Communications Officer.</p> <p>The children’s faces when they explored the new playground markings was a highlight for many of us.</p> <p>Thanks also to: Polly Hammerton – Christmas cards Jen Clearly - Christmas Fair Adele Burns - Terracycle Hayley Mayer - Clothing collection Emma Fowler - assisting Father Christmas with his gifts.</p> <p>Special thanks to Mr Campden too for his unwavering support throughout the year.</p> <p>Mr Campden offered thanks to the PTA for the fundraising efforts and also the contribution to the community spirit within the school, especially in this difficult year.</p>
Corporate funding report	<p>Joanne Hayes presented her report on her Corporate Funding efforts which have included bark chippings for the Junior reflection site, partially funded sound system (balance paid by PTA), planters for the playground and books and stationery from Asda Reddish. There are 4 further funding applications in the pipeline awaiting a decision. We thank Mr Campden for his support in making these applications.</p>
Treasurer’s report	<p>Becky presented the accounts to show we have £6,581 in the bank. We have spent £7,170 less than our income this year due to the pandemic, which prevented some of our most profitable fundraisers from taking place. The most profitable events of the year were Christmas Fair, Football Cards and Bubbles & Bingo night. Biggest expenditure for the year was £9,200 for the Infants outdoor covered area and we have also set up a vulnerability fund to help school families in need of assistance. Hopefully the upcoming events will give our finances a much needed boost. We have enough to cover our regular expenditure but need to be more cautious this year.</p> <p>Laura Nadel commented that this year’s fundraising efforts are in line with the normal level of fundraising achieved just a few years ago so this shows how far the PTA have come in recent years.</p>
Audit of accounts	<p>The accounts have been audited and signed off</p>
Election of officers	<p>Only 1 volunteer and no objections for each role so the following appointments have been made.</p> <p>Formal roles: Chair – Rhian Greaves Secretary – Sarah Morley Treasurer – Becky Judson</p> <p>Other roles: Corporate Funding Officer – Joanne Hayes</p>

	<p>Communications Officer – there has been interest from someone unable to attend and so this will be discussed away from the meeting. Sarah Morley happy to assist in this role when required.</p>
Plans for the Winter term	<p>Smarties Challenge and Luxury Raffle are in the pipeline. We have tried not to do too much this term as demands on people’s time and finances have changed significantly this year. We will also look at a date for a Dress Down Day, as this is a simple fundraiser.</p>
Date of next meeting	<p>We welcome everyone to the meeting so we can share ideas and no such thing as a silly idea, especially in the current climate.</p> <p>Proposed date of 10th November on Zoom, with details to follow.</p>
AOB	<p>Claire Hyde suggested a Christmas colouring competition as we were unable to hold the Easter one and Mr Campden said school are keen to support any fundraising activities that are deemed to be Covid-safe.</p> <p>Laura Jole suggested a Basket Bash as this was a successful event in the past (previously organised by Mrs Billington). Laura Nadel suggested it would be prudent to check how much it raised in relation to the amount spent by parents on donations, although there is a fun, community element to it for the children. This will be discussed at the next meeting as a possible idea for the spring term, maybe with tickets priced higher than last time’s 20p.</p> <p>Paul Bailey suggested “if you have a lot of untapped potential through parents then what about an auction of promises? Someone with a holiday home could put a weekend away on there, a personal trainer could add a session with them etc and parents bid for those items or services”. This is a brilliant idea and worth discussing at the next meeting. Paul said he would be happy to assist with this.</p>