



## **Minutes of PTA AGM St Thomas' C of E Primary School**

**Tuesday 24<sup>th</sup> September 2019**

Attendees: Paul Campen, Sarah Morley, Angie Pollard, Rhian Greaves, Rebecca Judson, Laura Nadel, Josie Bain, Claire Hyde, Caroline Tyley, Claire Hugger, Becki Morris, Stephen Hayes, Joanne Hayes, Celia Hume, Adele Burns

### **1. Apologies for absence**

Gemma Gordon-Reeves, Rebecca Till, Helen Reeves, Rhiannon Collins, Katie Thorp

### **2. Minutes of the last Annual General Meeting held on 22 November 2019**

The minutes were agreed and accepted.

### **3. Chair's Report for 2018 / 2019**

As Gemma was unable to attend her report was submitted and read during the meeting, pointing out what a fantastic year it has been.

### **4. Treasurer's report for year ending 31 August 2019**

Becky Judson submitted the Treasurers Report and ran through the financial breakdown.

### **5. Audit of accounts**

Becky Judson provided evidence that the accounts have been independently checked and audited by her business partner, Ellen Little.

### **6. Election of Officers and Trustees of the Committee**

Gemma Gordon-Reeves stepped down as Chair and Alison Last stepped down as Communications Officer in July 2019.

Rhian Greaves and Laura Nadel were nominated for Chair. Angie Pollard was nominated and will continue as Secretary. Sarah Morley was nominated to move from role of Co-Secretary to Communications Officer. Jennifer Clearly has also expressed an interest to assist with the role of Communications Officer but was not in attendance at the AGM (Sarah to discuss with Jennifer). Rebecca Judson was nominated to continue as Treasurer.

The committee members were voted in and are as follows: Claire Hyde, Josie Bain, Adele Burns. Helen Reeves, Rebecca Till, Rhiannon Collins were unable to attend the AGM but had requested to remain and were therefore nominated to continue as committee members.

### **7. AOB**

Paul expressed thanks to the PTA for all their hard work and support over the last academic year. In particular he extended a special thanks to Gemma who has held the role of Chair for the past 3 years.

The committee then discussed the following, which will be taken forward via future PTA meetings and PTA communications:

- Wish List – Paul requested funds for a shade for KS1 playground and more artificial grass for Infants site. PTA will also canvass parents for wish list items on how to spend funds raised.
- Future PTA Meetings – suggested we could hold a couple of meetings in the day and / or different venue to local pub to encourage more attendance.
- Skill Survey – suggested we could canvass parents to see what skills they have that could be used to help fundraise
- Corporate / Match Funding / Sponsorship – PTA to ask parents to check with their employees to see if they could help with funding
- Summer Fair feedback still needed, plus a review of event planning documents in dropbox is needed to ensure we have guideline / information available.
- Christmas event – to be discussed at next PTA meeting as part of the ‘Calendar of events’ planning.
- PTA ‘Totaliser’ – idea raised to set a target fundraising amount for the year and have a visual aid to show much the PTA has raised against this target. This would encourage interest from the children and parents if it is displayed in reception at both sites.
- Subcommittees / Teams - In response to the survey it was agreed we need small teams which take ownership of organising and driving specific events whether that’s per class or just a group of people willing to help, rather than the same core people trying to organise all events
- Fashion Show - It was agreed we should bring the fashion show back this term and a team will own and organise this event