

**Minutes of PTA Meeting
15th October 2018**

Attendees: Gemma Gordon (chair), Katie Thorp, Rhian Gilligan, Annette Reeves, Karen Morris, Paul Campen, Hannah Gibbs, Alison Last, Angie Pollard, Rebecca Judson, Rebecca Till, Rhiannon Collins, Laura Nadel, Helen Reeves, Sarah Morley, Sarah Clayton, Joanna Cole, Barbara Fisher, Michelle Sheridan

1. Apologies for absence

Claire Hyde

2. Minutes of the last meeting and finance

No changes to minutes of the last meeting.

No real change to financial position. As discussed at the last meeting not all parents were aware of Easy Fundraising and it would be a good time to send out reminder / info to all parents.

Action – Katie to ask school to send out a reminder to parents about the use of easy fundraising when online shopping via the school’s link

3. Fashion Show

The fashion show will be postponed until Spring.

Action – Sarah or Angie to speak to Jo in advance of January meeting for an update with regards

4. Christmas

Father Christmas will be visiting school on the 18th December and possibly 19th if needed giving each child a gift. Gifts have been purchased and handed out to be wrapped and will be in school by Friday 14th December.

Christmas dress down day will coincide with the Christmas dinner days which will be Tuesday 18th December for Infants and Wednesday 19th for Juniors. Volunteers required to do bucket collections and beginning and end of the day at the gates. Suggested donation £1.

Refreshments to be provided at all Christmas productions which will now take place in church. These are as follows:

- Tuesday 11th December - 1.30pm - Nursery Nativity
- Wednesday 12th December - 9.30am - EYFS Nativity
- Wednesday 12th December - 2.00pm & 6.30pm - KS1 Nativity
- Thursday 13th December - 1.30pm - Nursery Nativity
- Thursday 13th December - 6.30pm - KS1 Nativity
- Friday 14th December - 9.30am - EYFS Nativity
- Monday 17th December 7.00pm - KS2 Carol Service

Refreshments will be hot drinks, water, mulled wine, mince pies and other Christmas treats. Mulled wine will be free with any mince pie / cake purchase.

Action – Sarah Clayton to talk to Co-op about providing some of the refreshments

Action – Sarah Morley to speak to contact at Aldi about providing some of the refreshments

Action – Katie to speak to McVities and see what they can offer

5. Survey

As discussed in the last meeting that a survey be drafted that could be sent out to parents via email to gather information with regards:

- How parents preferred to be communicated to with regards PTA stuff
- Barriers stopping people getting involved
- Event ideas
- Anyone eligible for match funding
- If smaller roles would be more appealing

This survey has been sent to Karen, she is happy, and this will be sent out in January in the hope parents are more likely to complete because they have less going on.

6. AOB

2018/19 Event Calendar

It was agreed that this needed to be left until new committee members were in post and discussed at January's meeting.

Luxury Raffle

Rhian Gilligan has very kindly said she would be happy to organise a luxury raffle once again this academic year which was very successful as a fundraiser last year. It was thought this would work better if it tied in with a fair, so further ticket sales could be drummed up and the draw could be done live. So, it was decided that this would be left until next year to tie in with Easter or Summer Fair.

PTA Ambassador's

Joanna Cole agreed to be the ambassador for Mrs Rowley's class and Angie Pollard for 2nd half of the week nurse class. Lucy Mitchell to replace Hannah Collins in Mrs Brokenbrow's class.

Action – Gemma to delete Hannah and add Joanna, Angie and Lucy to WhatsApp group for ambassadors

Other fundraising ideas

It was agreed that the clothes bank and recycling ideas for raising funds would be explored once again.

Action – Gemma and Rhiannon to explore options for clothes recycling

Action – Alison to take to her contact at Tetra Cycle with regards

7. Next Meeting

Wednesday 16th January @ the Elizabethan