

**Minutes of PTA Meeting
22nd May 2018**

Attendees: Gemma Gordon (chair), Katie Thorp, Annette Reeves, Hannah Gibbs, Hannah Skelton, Angie Pollard, Helen Reeves, Lucy Mitchell

Apologies: Claire Beaumont, Michelle Sheridan

1. Minutes of the last meeting and finance

No changes to minutes of the last meeting.

School are progressing with the purchase of the astro turf for the infant site.

Agreed to pay £440 for actors to come into school on Victorian Day.

Quotes are now in for the replacement of the infant bike / scooter shed depending on which option the school choose it will be between £1,300 and £2,000. The PTA are happy to fund this.

Katie liaised with literacy co-ordinators for each site about the requirements for books and has been told that there is money in the budget and plans in the pipeline to purchase these so there is no requirement from the PTA.

There will be no further spending until monies from Summer fair are in as there is money ringfenced for the 150th Celebration artwork, Year 6 hoodies, disco's and Victorian Day activities and we need to ensure there is money in the bank for Summer Fair purchases.

School are keen to purchase some new IT equipment with the help of the PTA so it was decided we would talk to the IT Co-ordinators and understand what is required and a cost and set that as our fundraising target for the 2018/19 school year. Perhaps initially focussing on requirements on Junior site as much of this year's funds have been spent on Infant site.

2. 150th Celebrations

Gemma is working on finding an artist to support commemorative artwork after initial plans fell through.

3. Father's Day Gifts

Katie sourced, and they are to be sold in school on 12th, 13th and 14th June.

Action **Katie to put a timetable together of volunteers to sell**

4. Summer Fair

To take place on Friday 6th July from 5:30pm to 7:30pm at the Junior site.

Everyone was happy to have the 3rd party stall's that attended last year and have already enquired. Katie will contact.

Planning document is being worked on and a list of stalls and volunteers is being compiled.

5. New Parents Evenings

Reception meeting on Monday 18th June at 6pm and Nursery Thursday 21st June at 2pm. A representative from the PTA to attend both.

6. School Discos

Infants disco on 18th July and Juniors on 19th July from 6pm to 7:15pm. It was agreed that we would ask for a voluntary donation. Spikey Mikey booked as DJ.

7. Fashion Show

Weave Womenswear and That Hair Place are ok for Friday 9th November.

Action Gemma to confirm this date is ok with school

8. AOB's

It was thought it would be nice to do refreshments on Sports Day so Gemma and Katie will discuss possibility with school.

Next year we will do the AGM in November, so any new parents are not put off.

We will organise a new parent evening early on into the new term, so they can get to know each other and find out more about what we do.

9. Next Meeting's

Tuesday 19th June – The Elizabethan at 8pm