

**Minutes of PTA Meeting  
19th June 2018**

**Attendees:** Gemma Gordon (chair), Katie Thorp, Annette Reeves, Hannah Skelton, Angie Pollard, Helen Reeves, Lucy Mitchell, Claire Beaumont

**Apologies:** Michelle Sheridan, Michelle Walpole, Hannah Gibbs, Laura Jole

**1. Minutes of the last meeting and finance**

No changes to minutes of the last meeting.

Father's Day gifts sold well on infant site but not as well on the junior site. Going forward need to make sure teachers on both sites are fully aware of what is happening and where. Profit was made and there is still some stock left for next year. Big thank you to all those who helped.

Awaiting update from school with regards the installation of the astro turf at Infant site and Scooter Park.

Members discussed in more detail the funding of iPad's as requested by school and they were keen that funds raised are used for enrichment and that they leave a legacy for future pupils. This needs to be discussed in more detail with the school, it would be great if this could be done at the next meeting, so we can get a plan in place for fundraising for 2018/19.

**Action                    Katie to organise next meeting to take place in school with a school representative**

**2. Summer Fair**

To take place on Friday 6<sup>th</sup> July from 5:30pm to 7:30pm at the Junior site.

Planning document was worked through and it is being updated on daily basis as things happen. A list of stalls and volunteers is being compiled.

A risk assessment has been completed and license received. There is no wet weather contingent therefore a review of the weather forecast will take place on 2<sup>nd</sup> July and a decision made as to whether we go ahead if set to be wet. The temporary event licence allows for 499 people onsite at any one time including helpers / stall holders. Katie to look at what next license up is and if no other options available clickers to be used on the door.

School have been asked for a list of staff helpers.

**3. School Discos**

Infants disco on 18<sup>th</sup> July from 6pm to 7:15pm and Juniors on 19<sup>th</sup> July from 6pm to 7:30pm. Spikey Mikey booked as DJ. We will be asking for a £2 donation to attend to cover costs of DJ, Sweets and drinks. We have enough volunteers for both events.

**4. Fashion Show**

Weave Womenswear and That Hair Place are ok for Friday 9<sup>th</sup> November. Jo Elliot will be organising once again.

**5. New Parents Evenings**

Reception meeting took place on Monday 18<sup>th</sup> June at 6pm and the Nursery meeting on Thursday 21<sup>st</sup> June at 2pm. Refreshments were served at both events on behalf of the PTA. A

representative from the PTA attended both events to talk about what we do and how people can get involved.

## **6. AOB's**

### **150<sup>th</sup> Celebrations**

Gemma is working on finding an artist to support commemorative artwork after initial plans fell through.

### **Sports Day Refreshments**

It was thought it would be nice to do refreshments on Sports Day. It went well and £160 was taken over the day. We struggled for volunteers in the morning to cover the Infant session as all volunteers were infant parents and wanted to watch their children so need to look at this for next year.

### **Welcome Evening for New Parents**

We will organise a welcome evening for new parents early on into the new term, so they can get to know each other and find out more about what we do. The Fitzgerald have been contacted to see if tis is something they could facilitate. Aim to get a date ASAP so this can go in school diary.

## **7. Next Meeting**

**TBC**