

**Minutes of PTA Meeting  
26 February 2018**

**Attendees:** Gemma Gordon (chair), Katie Thorp, Clare Hyde, Annette Reeve, Paul Campen, Laura Jole.

**Apologies:** Michelle Sheridan, Hannah Gibbs and Rachael Temple

**1. Minutes of the last meeting and finance**

No changes to minutes of the last meeting. We currently have £11k in the bank after donation towards KS1 playframe. Events in the last quarter were very successful raising the following:

Basket Bash - £882

Luxury Raffle - approximately £3,200

Christmas Fair - just over £1,100

Feedback from the Christmas fair was very positive and the monies raised were good considering the number of stalls were scaled down and there was some significant expenses to enable two grottos to work in church. Hot dogs were a winner and so next year look at whether we need to do turkey sandwiches as well as these only sold once hot dogs had sold out.

**Action**            **Mr Campen to compile a wish list of items the school would like.**

**Action**            **Katie to produce a newsletter which is to go out via e-mail and in book bags giving an overview of monies raised and details of forthcoming events.**

**2. Mother's Day Gifts**

Gifts now sourced and will be sold on both sites Wednesday 7th, Thursday 8th and Friday 9th lunchtime's for £3 same as last year.

**Action**            **Katie to put a rota together for helpers**

**Action**            **Katie to speak to Lesley about sending and e-mail out to parents with regards**

**3. Pie and Quiz Night / Ale Tasting**

Great idea which is thought will work well so will look at scheduling for 2018/19.

**4. Fashion Show**

To be moved to mid October. Jo Elliot and Marjolijn Van Den Hout to organise.

**Action**            **Annette to talk to Bren Billington about whether tickets can be sold via the Gateway**

**5. Easter**

Easter egg decorating competition to be run again. £1 per entry, each child to get a chocolate for entering, one winner per class. Templates to be sent home but spares to be kept in class for children to do during free play if no opportunity at home. Only entries with donation to be entered into the draw.

**Action**            **Clare / Michelle to source chocolate gift for each child**

**Action**            **Gemma to print templates and send to school along with instructions for teacher**

**Action**            **Laura to source Easter Eggs as prizes (one per class)**

## 6. 150<sup>th</sup> Celebrations

Afternoon tea to be organised for possibly Sunday 20<sup>th</sup> May at the infant site to which the local community who attended St Thomas's over the years will be invited. Playground to be set up like a street party with tables and chairs in lines and sandwiches and cakes to be served. It will be a ticketed event as numbers would be limited. Gemma Gordon and Hannah Gibbs to organise.

PTA will purchase celebratory gift marks which will be given to all children at the end of the year. Design to be decided.

It was decided it would be nice to have a piece of artwork to commemorate the occasion, so everyone was asked to go away and do some research with regards options ready for the next meeting.

Group thought it would be nice if the school did a Victorian Day to celebrate. PTA would be happy to fund someone to come in and show them Victorian games etc and talk to them about what life was like back then.

**Action                    Gemma to talk to school about suitable dates and church about a link up for afternoon tea event**

**Action                    Mr Campen to look at possibility of a Victorian Day**

## 7. Summer Fair

Friday 6<sup>th</sup> July 6pm to 8pm.

## 8. AOB

### **Orchestra Event**

We've been approached by a parent who is part of an orchestra about doing an event on a Saturday afternoon where they play music from popular films and at interval kids are introduced to instruments. Kids can come dressed up. Orchestra get tickets sales and PTA make the money on any refreshment sales. It was thought this was a lovely idea and one we'll look at scheduling for December / January.

### **Cellar Clear out**

Katie did a cellar clear out and highlighted that a better storage solution was required even if its just the purchase of some substantial plastic containers. Might be worth revisiting the possibility of a shed on the junior site. There's lots of school uniform in the cellar from the Summer Fair so going to do a pop up shop at parents evenings so parents can grab something for a donation.

**Action                    Katie to investigate storage solution and try and find out who kitchen appliances stored in the cellar belong to.**

**Action                    Katie to pick up uniform, wash and sort into age groups and drop off at right sites ready for parents evening**

**Action                    Katie to talk to Lesley about sending out an e-mail about uniform pop up and donations**

**9. Next Meeting**

Tuesday 20<sup>th</sup> March, 8pm @ Rocksalt.