Dear Parents & Carers,

You will be aware that we regularly practice evacuation of the School buildings in case of Fire or other danger.

Last week at the Junior site & today at the Infant site we rehearsed something described as a 'Lock Down'.  The purpose of this is to evacuate the School playground in an emergency and bring the children inside to safety.

Teachers typically use the scenario of an unknown dog in the playground in order to keep it light and explainable, in terms that the children understand.

Children were shown how to hide inside their classrooms and wait until they were told that the 'coast was clear'.  No teachers have reported any children getting upset during the drill, which passed very smoothly.

This is something that we will continue to practice half termly, along with Fire Drills and is something that we are required to do in order to protect our children and help them to understand how to protect themselves. These drills form part of our Critical Incident Planning and this is required in every School.  There is no particular reason to overly discuss this with the children unless they raise it with you.  We would ask that you treat this as normal an experience as possible, just as you would with a Fire Drill.

Many thanks for your kind support,

**Mrs K Morris**